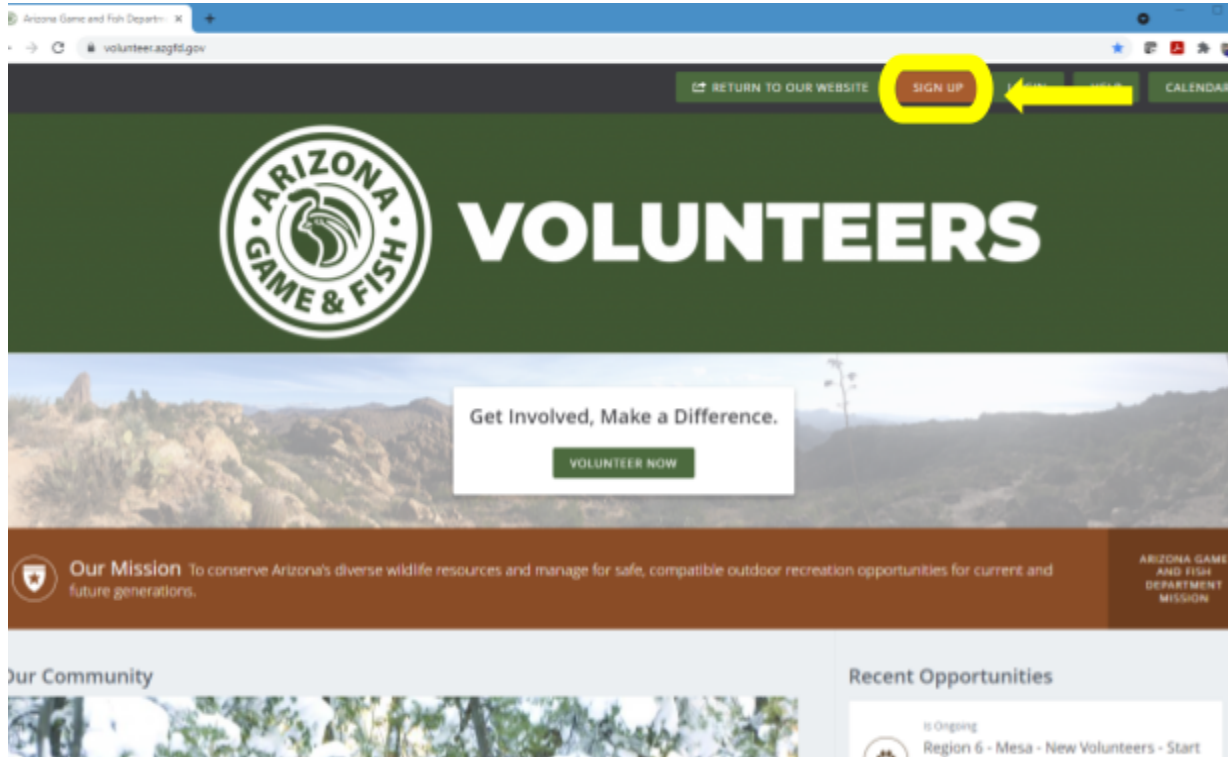


How to Sign Up & Volunteer Registration Form in Portal

The instructions below and photo examples are shown on a desktop computer. If using your cellular device the layout may be slightly different, but instructions are the same. For questions about this process or Galaxy please contact: Megan Young myoung@azgfd.gov or 623-236-7311.


1. Visit volunteer.azgfd.gov.
2. Select **SIGN UP** to create an account



3. Sign up with your name, email address and answer all questions. Password is case sensitive, must include at least 8 characters, include letters, numbers and symbols - but cannot include spaces. Select **CREATE YOUR ACCOUNT**.

Step 1 of 2: Create an Account

Already have an account? [Click here](#)

 SIGN UP WITH FACEBOOK

OR

Sign up with your email address

<input type="text" value="First Name (Required)"/>	<input type="text" value="Last Name (Required)"/>
<input type="text" value="Email (Required)"/>	<input type="text" value="Mobile (Required)"/>
<input type="text" value="Address"/>	<input type="text" value="Address Line 2"/>
<input type="text" value="City"/>	<input style="text-align: right; border-bottom: 1px solid #ccc;" type="text" value="Select a State"/>
<input type="text" value="Zip Code (Required)"/>	<input style="text-align: right; border-bottom: 1px solid #ccc;" type="text" value="Select a Gender (Required)"/>
<input type="text" value="Birthday (Required)"/>	

CREATE YOUR ACCOUNT

4. Answer additional questions. Select **CONTINUE TO NEXT STEP**.

Step 2 of 2: Additional Questions


Emergency Contact Name *

Emergency Contact Mobile Phone Number *

Race or Ethnic Background: *

CONTINUE TO NEXT STEP

5. You will see a "Congratulations!" message. Select **CONTINUE**.



Congratulations! You've set up your account.

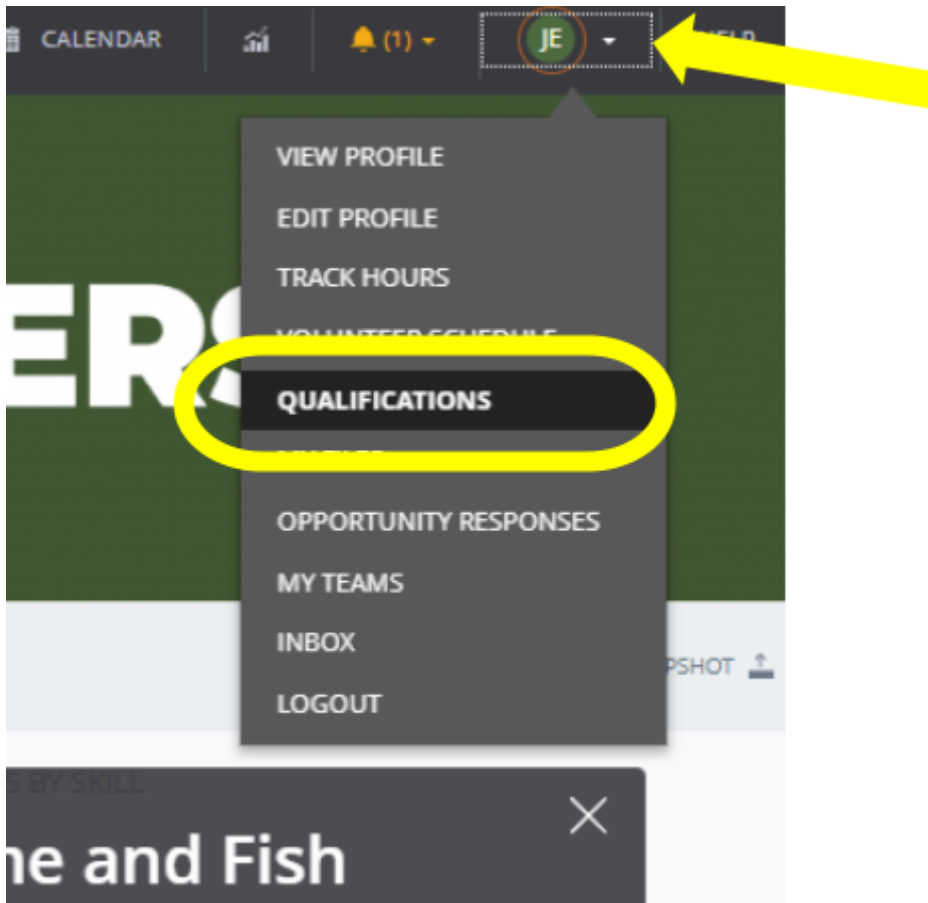
Just one more short step: Click "Continue" below.

(By the way, we're going to send you an email just to make sure that your email address is working.)

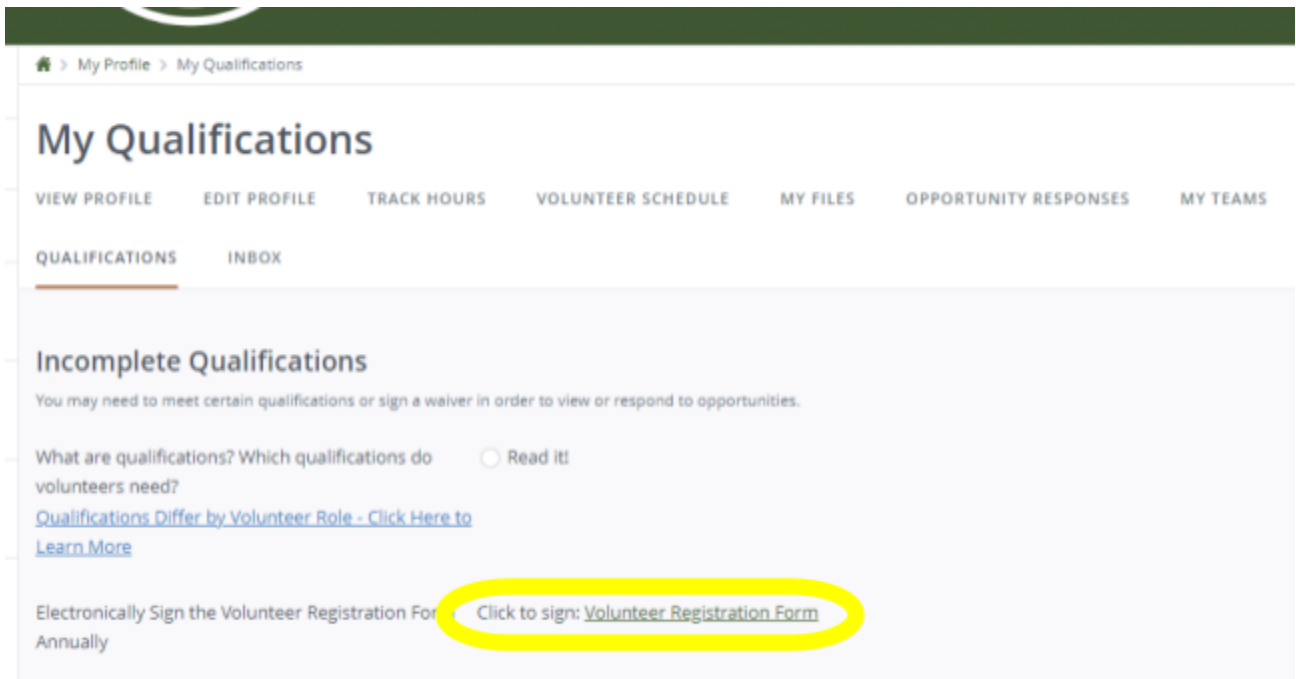
CONTINUE

Didn't receive the email? Send it again.

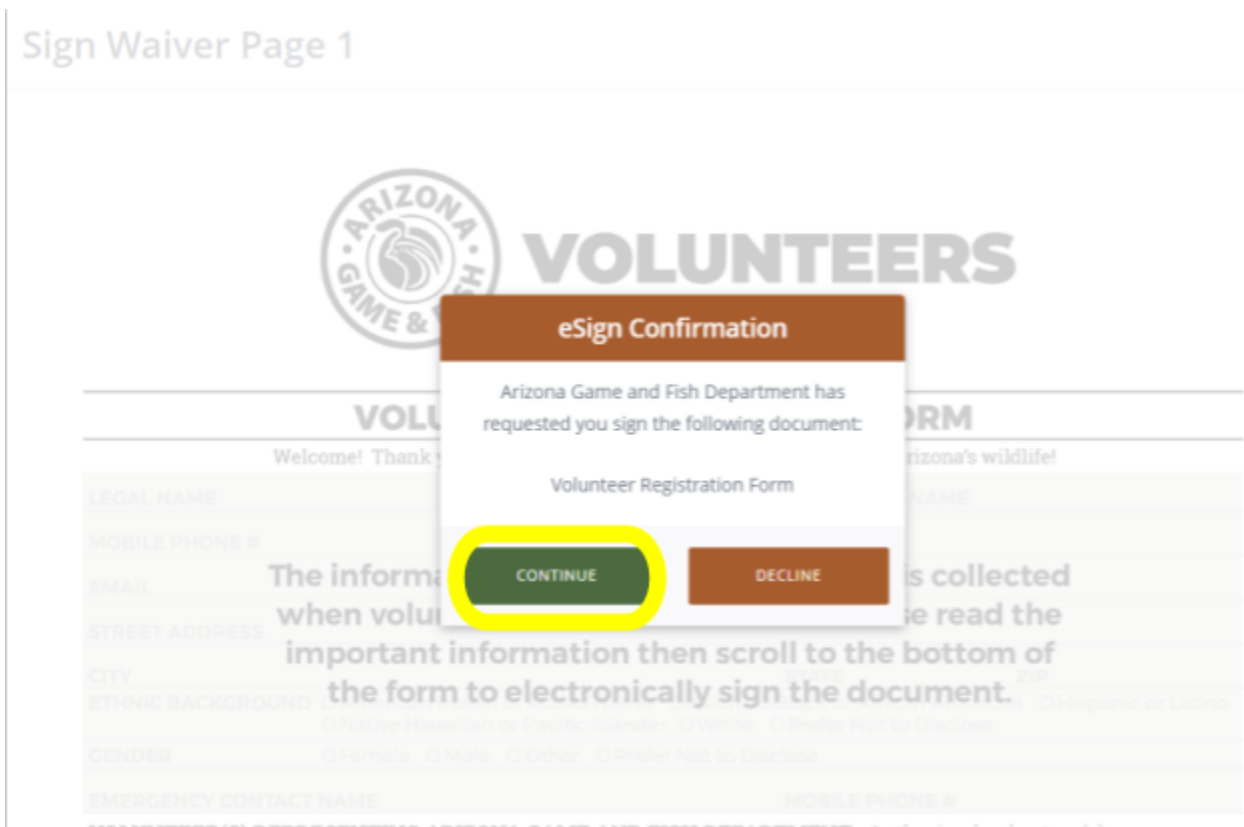
6. Select the **arrow** next to your initials in the top right corner of the page. A drop down menu will appear. Select **Qualifications**.



7. Scroll down on this page until you see “Electronically Sign the Volunteer Registration Form Annually”. Next to that you will see a clickable link **Volunteer Registration Form**, click.



8. A pop-up window will appear. Select **Continue**.



9. Review the form. Click in the box to **type your full name**. Click in the box to type **today's date**. Select **Complete Signing**.

RELEASED FOR LOSS, DAMAGE, OR DESTRUCTION OF ANY PERSONAL PROPERTY OR VEHICLES FOR ANY REASON, INCLUDING BUT NOT LIMITED TO, ACCIDENTS, DAMAGE, MISUSE, THEFT, ETC.. DEPARTMENT EQUIPMENT MAY NOT BE USED IN CONJUNCTION WITH PERSONAL VEHICLES. VOLUNTEERS WHO UTILIZE A PERSONAL MOTORIZED VEHICLE IN THE COURSE OF THEIR STATE AUTHORIZED VOLUNTEER WORK ACTIVITIES ARE REQUIRED TO MAINTAIN VALID INSURANCE, REGISTRATION AND DRIVER LICENSE.

ELECTRONIC COMMUNICATIONS: Volunteers consent to receive electronic communications, including emails and text messages, from State authorized officials regarding volunteer programs.

MEDIA RELEASE: Volunteers hereby grant permission to the Arizona Game and Fish Department and its employees, agents and assigns, in perpetuity, to use photographs of me in all forms and media for publications, brochures, magazines, educational displays, promotional materials, television programming on commercial or public transmission or photographic exhibition in which the same may be used or incorporated. My image may also be used without compensation in the advertising, sale and/or publicizing of said products or production(s).

I hereby certify that I have read the information detailed above and understand the meaning and effect thereof.

VOLUNTEER SIGNATURE	<input type="text" value="Joe Sample"/>	DATE	<input type="text" value="05/22/2023"/>
PRINT NAME OF PARENT OR GUARDIAN (required for volunteers under 18)	<input type="text"/>	DATE	<input type="text"/>
SIGNATURE OF PARENT OR GUARDIAN	<input type="text"/>	DATE	<input type="text"/>

Arizona Game and Fish Department Volunteer Program
volunteer@azgfd.gov | volunteer.azgfd.gov | 5000 W Carefree Hwy, Phoenix, AZ 85086

May 2022

COMPLETE SIGNING CANCEL

10. Another pop-up will appear asking for your consent. Click **Yes**.

Are you sure?

Do you consent to signing this document electronically?

YES NO

11. You will be brought back to the **My Qualifications** page and see a green bar that says, "Your waiver has been submitted." You are all finished.